

Khudiram Bose Central College
Admission 2020 – 21
Submission of Documents

Date & Day	Time	Subject	Serial Number as per Confirmation List uploaded in Website
04.12.2020 Friday	11:00 am	Journalism & Mass Communication Honours History Honours B.Sc. General	All Students All Students All Students
04.12.2020 Friday	2:00 pm	Education Honours Political Science Honours	All Students All Students
05.12.2020 Saturday	11:00 am	Geography Honours Hindi Honours	All Students All Students
05.12.2020 Saturday	2:00 pm	Bengali Honours	All Students
07.12.2020 Monday	11:00 am	English Honours	Serial Number – 1 – 40
07.12.2020 Monday	2:00 pm	English Honours	Serial Number 41 – 79
09.12.2020 Wednesday	11:00 am	Accountancy Honours	Serial Number – 1- 43
09.12.2020 Wednesday	2:00 pm	Accountancy Honours	Serial Number – 44 – 85
10.12.2020 Thursday	11:00 am	B.Com General	Serial Number – 1 – 42
10.12.2020 Thursday	2:00 pm	B.Com General	Serial Number – 43 – 83
11.12.2020 Friday	11:00am	B.A. General	Serial Number – 1 – 42
11.12.2020 Friday	2:00 pm	B.A. General	Serial Number – 43 – 83
12.12.2020 Saturday	11:00 am	B.A. General	Serial Number - 84 - 124
12.12.2020 Saturday	2:00 pm	B.A. General	Serial Number – 125 - 165

Khudiram Bose Central College

Submission of Documents

Instruction to Candidates

Candidates are requested to read the instruction carefully.

1. Candidates must come to College only on date and time given against his / her name in the Admission website.
2. No candidate will be allowed without mask, head cover and gloves.
3. Each candidate **must come** with the following document -
 - a) Print out of Admission Form (to be submitted)
 - b) Admission Fees Payment Challan (to be submitted)
 - c) Class X Admit Card (original)
 - d) Class XII Admit Card (original)
 - e) Class XII Marksheet (original)
 - f) Original School Leaving Certificate
 - g) Caste Certificate, where applicable (original and in Candidate's name)
 - h) Aadhar Card (original)
 - i) Two recent passport size photo
 - j) Original Transfer Certificate (where applicable)
4. Two photocopies of the following documents must be **arranged in the order** as stated below –
 - a) Print out of Admission Form (one copy)
 - b) Photocopy of Admission Fee Payment Challan (one copy)
 - c) Photocopy of Class X Admit Card (2 copies)
 - d) Photocopy of Class XII Admit Card (2 copies)
 - e) Photocopies of Class XII Marksheet (2 copies)
 - f) Original School Leaving Certificate
 - g) Photocopy of Caste Certificate, where applicable (2 copies)
 - h) Photocopy of Aadhar Card (1 copy)
 - i) Original Transfer Certificate, where applicable

5. Candidates who **cannot** produce Original School Leaving Certificate must come with a letter as per the given format –

To
The Principal
Khudiram Bose Central College
Kolkata

This is to state that I(name), student of First Semester
.....(subject), Admission Form No..... could not
get the School Leaving Certificate as(give reason).

I will submit the same to College office at the earliest or else my candidature will
be cancelled.

Please grant me permission.

Yours faithfully

.....(name)

Date & Phone number

6. All photocopies must be attested by Head of Institution last attended. If any student **cannot** get attestation of the Head of the Institution last attended then a letter with the following declaration must be submitted along with the photocopies.

To
The Principal
Khudiram Bose Central College
Kolkata

This is to state that I(name), student of First Semester
.....(subject), Admission Form No could not get the
photocopies attested by the Head of my Institution as(give
reason).

I will submit the same to College office at the earliest or else my candidature will be
cancelled.

Please grant me permission.

Yours faithfully

.....(name)

Date & phone number

7. **Candidates who cannot get attestation done by Head of Institution last attended must do self attestation on all photocopies.**

8. There is space for **Guardian Signature** in the Admission Form. Candidates must get the signature done by their Guardians before submitting the Admission Form. **No Guardian will be allowed to enter College premises.**
9. All candidates must come with their own stationery items – paper, pen, stapler, glue. No such items will be provided by the College.

Please note – *Due to this pandemic situation Admission Committee will take every measure to ensure the safety of each candidate as well as College staff. We solicit your help so that we can collect the documents from you smoothly. You are requested to follow the instruction stated above and come with documents in the given order. This will save our time and we can serve you fast. **If you fail to come without any ORIGINAL DOCUMENT** (other than School Leaving Certificate) your photocopied documents will not be accepted and admission will stand cancelled.*

No admission can take place without print out of Admission Form, Admission Fee Payment Challan and photocopies.

KBCC

Admission Committee